

pla

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Approved Managers

What is an approved manager?

In the absence of a licensee, an approved manager is responsible for the supervision of a licensed brothel and for ensuring that the brothel business is conducted in accordance with the *Prostitution Act 1999* (the Act) and conditions of the brothel licence.

An approved manager is issued with an Approved Manager Certificate referred to in section 44 of the Act. A certificate is issued for three years, provided that it is not surrendered, suspended or cancelled. The manager's certificate authorises the holder to work at the brothel stated on the certificate. An approved manager is permitted to be employed at more than one brothel at the same time, as long as the brothels are stated on the certificate provided by the PLA. It is valid from the date of issue.

What does an approved manager do?

The functions of the manager may vary. However, typically an approved manager is responsible with a licensee or, in their absence, for the efficient and lawful operation of the brothel.

Requirements that must be met include:

- personally supervising the brothel when it is open for business and you are on duty;
- recording particular details of brothel operation;
- ensuring safety and security of sex workers and staff;
- maintaining financial records;
- managing complaints;
- applying infection control measures; and
- general professional management of the brothel systems, facilities and workplace ensuring that it is operated in accordance with all government requirements.

As an approved manager, you will have responsibilities under both the Act, and conditions placed upon your certificate. You will need to be fully aware of these. It is in your best interests to be aware of the requirements of the Act and *Prostitution Regulation 2000*, which can be downloaded from:

www.legislation.qld.gov.au



Prostitution Licensing Authority
Queensland Government

Who can apply to become an approved manager?

An approved manager's certificate is only granted to an individual who meets the criteria under the Act. You are ineligible to apply for a manager's certificate if you:

- are a corporation;
- are a minor;
- are an insolvent under administration;
- hold a licence or permit under the *Liquor Act 1992*;
- have been convicted of a disqualifying offence;
- have had a licence or certificate under the Act or a corresponding law cancelled in the last three years; or
- are subject to an order of the PLA declaring the person to be ineligible to apply for a certificate.

There are a range of matters that the PLA is required to consider in deciding whether an applicant is a suitable person to be an approved manager. These are set out in s. 42 of the Act.

How do I become an approved manager?

To become an approved manager you must first make an application to the PLA for a manager's certificate and meet all of the relevant requirements for its issue.

Under the August 2007 amendments to the Act, it is no longer a requirement that an applicant be sponsored by a brothel licensee. Consequently, an applicant need not already be working as a brothel manager or have accepted an offer of employment as a brothel manager.

However, a successful applicant not already working as a brothel manager or having accepted an offer of employment will be granted but not given a certificate until such time as they have accepted an offer of employment as a brothel manager and have advised the PLA of the relevant details of the brothel premises. It is in such an applicant's best interests to ensure that they have a reasonable prospect of securing employment within the industry.

Licensed brothels have several ways of obtaining staff to act as approved managers, including:

- advertising in the newspaper (approved by the PLA);
- advertising in the PLA's *In Touch* newsletter; and
- receiving direct enquiries from people wishing to work in their business.

Once a brothel agrees to employ you as a manager, if you have not already been granted a certificate, you should immediately apply to the PLA for an approved manager's certificate. You will not be able to commence work until you have been given a certificate.

How do I apply?

You should contact the PLA office and ask for the application forms.

There are several forms required when completing your application. You will also need to provide the PLA with a current Senior First Aid Certificate. The PLA will only accept certification from accredited organisations that provide practical senior first aid training.

After you have completed your application and provided all of the required information, you will need to submit them to the PLA office together with the application and certificate fee applicable. The PLA website contains a schedule of the relevant fees.

Should you decide after approval that you no longer wish to work at a particular brothel you must notify the PLA and your certificate will be suspended until such time as it expires or you accept an offer of employment at another brothel.

Contact Details for the PLA:

Street address:

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